



Terms of Reference Carpenter 2020/05

G.P.L Inc. invites applications from suitably qualified candidates to fill the vacancy of a **Carpenter**, within the Facilities Department, Sophia.

Under the general direction of the Foreman Carpenter/Joiner, the incumbent will be responsible for maintenance works of buildings and facilities within the Company.

JOB DESCRIPTION

1. Perform repairs to timber structures at any location of the Company.
2. Installation of doors and windows to timber frames.
3. Installation of door locks, cupboard locks and form work for all concrete works.
4. Construction of shelves and cupboards.
5. Accurately set out carpentry works in strict accordance with drawings.
6. Ensure that during carpentry works all joints are properly made and secure tightly.
7. Maintain doors, windows, furniture and other items.
8. Construction and repairs to roof and stairs.
9. Set up scaffolding for all works to building, ceiling flooring and roofing.
10. Operate and maintain carpentry tools and equipment.
11. Carry out minor works of bricklaying and concreting.
12. Perform other duties that may be assigned to you within the scope of your employment, from an Authorized Officer.

JOB QUALIFICATION(S) AND EXPERIENCE:

1. Three (3) subjects C.S.EC. inclusive of Mathematics, English Language and Technical Drawing (Grade 1-111 passes) plus a Craft Certificate course in Carpentry & Joinery from GTI with three (3) years' relevant experience.

OR

2. Four (4) subjects C.S.EC. inclusive of English Language (Grade 1-111 passes) plus a Certificate in Carpentry from G.I.T.C. with five (5) years' relevant experience.

COMPETENCY PROFILE:

- Knowledge of carpentry and building maintenance.
- Knowledge of safe operation of basic handheld and power tools.
- Knowledge of tools, equipment and materials used in carpentry.
- Knowledge of Bricklaying and Concreting
- Good Interpersonal Skills
- Self-motivated

Applications should be submitted to the Deputy Human Resources Manager, Guyana Power & Light Inc., 257/259 Middle Street, Georgetown not later than January 30, 2020.