



REQUEST FOR EXPRESSIONS OF INTEREST

GY-L1066: Energy Matrix Diversification and Institutional Strengthening of the Department of Energy (EMISDE)

Individual Consultancy Procurement Assistant and Monitoring Assistant

The Government of the Cooperative Republic of Guyana (CRoG) has applied for financing from the Inter-American Development Bank (IDB) towards a program for the Energy Matrix Diversification and Institutional Strengthening of the Department of Energy. The CRoG intends to apply part of the proceeds from Component II of the Program towards consulting services to strengthen the Executing Agency, Guyana Power and Light Inc.

1. Procurement Assistant

The objective of the Procurement Assistant is to provide procurement support to GPL's Program Coordinating Unit in the implementation of Component II of the Program, which is related to the reinforcements of the transmission infrastructure in the Demerara-Berbice Interconnected System. In particular, the consultancy will provide support to the Procurement Specialist which will serve to enhance the effective execution of the Program.

The intended outcome of the consultancy for the Procurement Assistant is the effective and efficient implementation of Component II of the Program, by providing the Program Coordinating Unit with the requisite skills and capacity to enhance the procurement function.

The Consultant should have at least a Diploma in a field related to procurement. In addition, the Consultant should have at least three (3) years working experience in procurement.

2. Monitoring Assistant

The objective of the Monitoring Assistant is to provide support to GPL-PCU in the implementation of Component II of the Program. The Monitoring Assistant will monitor and evaluate the activities of Component II of the project, using developed tool and procedures, to ensure the successful outcome of the project's objectives. In particular, the consultancy will provide support to the Program Coordinator (PC) which will serve to strengthen the Program Coordinating Unit in the effective execution of the Program.

The intended outcome of the consultancy for the Monitoring Assistant is the effective and efficient implementation of Component II. This will be done by providing the Program Coordinating Unit with timely updates regarding various aspects of the Program to enhance the decision making process.

The Consultant should have at least a Diploma or Degree in a field related to the consultancy. In addition, the Consultant should have at least three (3) years relevant experience.

In order to be considered for short-listing, interested consultants having the relevant resources, qualifications and experience; and who are from the Bank's Member Countries are herewith invited to submit their curriculum vitae showing the: (i) legal name of the Consultant; (ii) address; (iii) telephone number; (iv) e-mail address; (v) information about the Consultant and principal areas of expertise and activities; (vi) description of specific experience in procurement or monitoring.

Interested consultants must provide information establishing that they are qualified to perform the services (description of similar assignments, experience in similar conditions, availability of appropriate skills, etc.).

The consultancies are to be executed over 24 months (renewable) resident in Guyana.

Interested consultants will be determined to be short-listed by demonstrating in their Expressions of Interest that they have the relevant qualifications and experience to carry out the services associated with this consultancy. After short-listing an interview will be conducted to determine the most suitable candidates for each position.

The working language of the consultancies will be English, and reports will therefore be presented in that language.

Consultants will be selected in accordance with the procedures set out in the Inter-American Development Bank: [*Policies for the Selection and Contracting of Consultants financed by the Inter-American Development Bank*](#) GN-2350-[9]. *Only Individuals recognised from the Bank Member countries will be considered eligible.*

Expressions of Interest must be submitted in sealed envelopes stating on the top right hand corner: **“Expression of Interest for Procurement Assistant or Monitoring Assistant for Guyana Power and Light Inc.”** Alternatively, submissions can be made by email to the address shown below. Expressions of Interest are to be received no later than 15:00 hours on 21 March 2019

For submission:

Divisional Director- Human Resources
Guyana Power & Light Incorporated
247-249 Middle Street,
Georgetown
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For Clarifications:

Program Coordinator
E-mail: puup.coordinator@gplinc.com CC: sogle@gplinc.com