

<b>GPL-TAD-GE3/2</b>	<b>OUTPUT FOCUS JOB DESCRIPTION</b>		<b>OPERATIONS DIVISION: TRANSMISSION &amp; DISTRIBUTION</b>
<b>Position:</b> NETWORK TECHNICIAN 3	<b>Grade:</b> GE 3	<b>Incumbent:</b>	<b>Reports to:</b> SNR. NETWORK TECHNICIAN
<b>Manages:</b> Nil			

**JOB PURPOSE:** To assist generally with line construction and maintenance work and to adhere to the Safety Code and Practice of the Corporation.

**KEY OUTPUTS:**

- Record testing data
- Three- and single-phase service installed within standard
- Works executed on GPL Network
- Drivers log book
- Emergency Job Card

**KEY RESPONSIBILITY AREAS:**

1. Under general supervision, assist in all types of work involved in the construction, rearrangement, operation and maintenance of de-energized Transmission and Distribution Network.
2. Assist under direct supervision in the location and correction of faults on the secondary circuits.
3. Under direct supervision, install testing and recording instruments as well as to interpret and tabulate readings; providing that the operation does not entail working on energized H.V. lines.
4. Under direct supervision, install all types of three (3) phase and single (1) phase services on energized lines.
5. Perform all duties of the lower grade such as pole planting, pole plumbing, tree trimming etc. As the need arise.
6. Drive the Company's vehicle as required provided being a licensed driver and certified by the fleet maintenance department.
7. Take part as an assistant under the direct supervision to provide emergency relief on a called-out basis or during the restoration of the network as necessary.
8. Stringing of conductors for the purpose of line construction.
9. Demonstrate his/her knowledge of a rescue operator to personnel in danger and render First Aid treatment in cases of emergency.
10. Perform duties in the emergency rota when required.
11. Comply with the Company's Safety Rules and Standard Line Practice Codes.
12. Perform other duties that may be assigned to you within the scope of your employment, from an Authorized Officer.

**Required Competencies**

Core / Leadership	Skill Level & Importance		Description/Behaviours
Adaptability & Managing Change	1	L	<ul style="list-style-type: none"> <li>• Responds readily to changing priorities and circumstances (e.g. work locations, duration, environment)</li> <li>• Listens and seeks to understand by getting information about the change</li> </ul>
Applying Learning	1	L	<ul style="list-style-type: none"> <li>• Takes full advantage of opportunities to learn.</li> <li>• Learns from past experience and mistakes.</li> <li>• Actively participates in learning activities.</li> </ul>
Communication	1	H	<ul style="list-style-type: none"> <li>• Actively listens and seeks to understand by getting the facts and pertinent information.</li> <li>• Clearly expresses ideas using both written and oral communication.</li> <li>• Uses a respectful tone, appropriate eye contact, gestures and other body language.</li> </ul>
Creativity & Innovation	1	L	<ul style="list-style-type: none"> <li>• Asks questions to clarify and confirm information to ensure common understanding.</li> <li>• Listens responsively and takes actions to persuade.</li> </ul>
Customer Service	1	L	<ul style="list-style-type: none"> <li>• Displays curiosity and imagination.</li> <li>• Keeps abreast of new innovative approaches.</li> </ul>
Results oriented	1	L	<ul style="list-style-type: none"> <li>• Clarifies what is expected and accepts accountability for completing tasks.</li> <li>• Demonstrates a high level of dependability in all aspects of the job.</li> <li>• Respects the rights of others while achieving one's own goals.</li> </ul>
Safety	1	H	<ul style="list-style-type: none"> <li>• Supports and demonstrates safe work behaviours.</li> <li>• Adheres to all safety rules and procedures on the job.</li> <li>• Displays knowledge of all related occupational safety and health regulations.</li> <li>• Understands how to use and operate equipment safely.</li> <li>• Always takes the safest approach in carrying out all responsibilities.</li> </ul>
Teamwork	1	H	<ul style="list-style-type: none"> <li>• Willingly participates, works effectively with others and seeks input from others.</li> <li>• Does his or her share of the work and puts in extra effort when needed to help others.</li> <li>• Shares information and supports team decisions.</li> </ul>

**Technical/ Functional Competencies**

Technical/Functional	Skill Level B, W, A,E	
Knowledge of the Principles of Electric Theory as it relates to T&D systems	M	1
Ability to identify distribution primary and secondary voltages on a circuit	A	1
Excellent interpersonal skills	W	1
High level of Commitment	W	1

**MINIMUM REQUIRED EDUCATION AND EXPERIENCE**

1. G.T.I. Technician Course in Electrical Engineering or its equivalent from a recognized Institution, with at least three (3) years relevant experience.

**OR**

2. Apprenticeship Training in the Electrical Discipline or T & D one (1) year technician's programme

**OR**

3. Four (4) subjects C.S.E.C. /C.A.P.E. including Mathematics , English A and Industrial Technology

**Legend:**

<b>H:</b>	High Requirement. Required performance could not be achieved without demonstration of this competency.
<b>M:</b>	Medium Requirement. Required performance would be difficult to attain without demonstration of this competency.
<b>L:</b>	Low Requirement. Required performance is not dependent on demonstration of this competency.
<b>I,II,III,I V:</b>	The skill level required for effective performance. Skill levels are defined in the Competency Model
<b>*</b>	If a formal leader, all leadership competencies will apply. A formal leader is primarily responsible for the leadership and/or supervision of others. Duties are generally different than the duties of the others in the group.
<b>B:</b>	Basic – Brief, general familiarity. Understanding of where knowledge can be applied, but limited on-the-job application.
<b>W:</b>	Working – Detailed familiarity and understanding. Proficient in applying the knowledge and skills for regular job requirements.
<b>A:</b>	Advanced – Comprehensive understanding (in-depth familiarity with fine points). Able to handle complex or non-routine applications.
<b>E:</b>	Expert – Comprehensive and conceptual understanding. Expert, “go to” resource, can handle highly complex problems or situations.

**This document is validated as an accurate and true description of the job as signified above.**

\_\_\_\_\_  
Employee Sign Date

\_\_\_\_\_  
Supervisor Sign Date

\_\_\_\_\_  
Head of Department/Division Sign Date

\_\_\_\_\_  
Date received in Human Resource Division

\_\_\_\_\_  
Date Created/revised